

AGENDA

- 1) Meeting will be **RECORDED**
- 2) Welcome & Roll Call / Visitor Recognition – *Bobbie Jones, Chair*
- 3) Call For Any **Public Comments** – *Bobbie Jones, Chair*
- 4) **Consent Agenda- *Bobbie Jones, Chair, VOTE***
 - a. **Apprenticeship Policy**
 - b. **Operator Quality Monitoring**
 - c. **Operator Survey**
 - d. **Approval of the Draft of the new Mandated Partner MOU**
 - e. **Communications Outreach Plan**
- 5) Fiscal Report: Budget Items, *Diona Brick, Fiscal Agent*
 - a. Approve the Tentative Operating Budgets
 - i. Whereas the Operator contract may change within 5%
 - ii. Latitude to adjust Operating Budgets within 5%
 - b. Approve the Tentative Budget for the Agency for FY 22-23
 - c. Approve Contract Execution using Budget Amounts as approved
 - d. Other Items of Note
 - e. Option to Sever Fiscal Items Prior To Vote
 - f. **Vote To Recommend Tentative Operating Budgets, Agency Budget and Execution of Contracts based on Agency Budget**
- 6) **Approve up to \$140,000 additional funding for Adult Title I, *Diona Brick, VOTE***
 - a. In addition to the \$75,000 approved last meeting
 - b. Latitude to distribute in increments up to \$140,000
- 7) **Approval for Executive Director to represent Title I in signing the Mandated Partner MOU, *Lisa, VOTE***
 - a. Mid RFP process for Title I provider
 - b. Historically signed by Executive Director
- 8) **Approve Title I Contractor Now That RFP Process Is Complete, *Lisa, VOTE***
 - a. 2 RFPs received
 - b. RFP committee voted to approve one after scoring proposals
- 9) Updates From The Chair: Membership Items, *Bobbie Jones*
 - a. Accept the resignation of Donald Crenshaw from the NWPA Job Connect Board
 - b. Accept the resignation of Tyrone Clark from the NWPA Job Connect Board
 - c. **Verify the Executive Committee e-vote from April 1, 2022 to accept the following,**
 - Bobbie Jones to fill the remainder of Tyrone Clark's term as Chair**
 - Laura King to fill the remainder of Bobbie Jones' term as Chair**
 - Brad Tisdale to fill the remainder of Laura King's term as Treasurer**
 - Continuing: Hope Lineman as Secretary, Jim Decker, Jill Foys VOTE**

- 10) Allow the SOW-PayFP Committee Formed Last Meeting To Recommend As Below, *Lisa*, **VOTE**
- a. (as given) Title I Pay For Performance and Statement of Work for PY22
 - b. Title I PayFP and SOW to close out PY21
 - c. Operator SOW close out for PY21
 - d. Operator SOW and possible PayFP for PY22
 - e. Any other items regarding SOW or PayFP that arise
- 11) **Renewal of Operator contract for PY22 with Equus, Lisa, VOTE**
- a. Was out for competitive bid in 2021
 - b. Needs to go to bid about every 4 years
 - c. Able to renew the 1-year contract every year until next competitive bid
- 12) BCT Contract Items, Decide About Continuing for the Workforce Needs Assessment, Lisa and Diona, **Possible VOTE**
- 13) Update on Deobligations (if not covered in Fiscal Report), *Lisa*
- a. COVID Grant money will likely be spent down
 - b. IP Manufacturing is not going to be used this PY
 - c. **Website Development For Local PA CareerLink® and Partners, Statewide Grant Money \$15,000, Lisa, VOTE**
 - d. **Additional Items on Statewide Grant: Paint, Carpet, Desks, Computers (two types), Adobe, Warren rental space, (update on wifi), Lisa, VOTE TO MOVE FORWARD**
- 14) **Approval of up to \$30,000 this program year for professional development of outreach materials to be used to promote local PA CareerLink® through, among others, website, social media and fliers, Lisa VOTE**
- 15) Draft HPO List, Summary of HPO changes: Discussion on how to start an appeal, *Carrie Symes*
- 16) Other Business
- a. Dept of Education: Title II RFP Reviews For Alignment With Local Plan, *Susan Richmond*
 - b. Other PFP Updates (See meeting reminders below), *Lisa Miller*
 - c. Any other business, *Chair Bobbie Jones*
- 17) Executive Session: As Needed
- 18) Adjourn

ITEMS IN BOLD REQUIRE A VOTE

Resources: Acronym List • Conflict of Interest Info • Abstention/Conflict of Interest Form_ • ETPL • HPO Attendance • NWPA Job Connect Staff Report • Operator • Rapid Response • Title I Most Recent Common Measures Performance Report_ • Revised IFA

Next Board Meeting: Friday, May 13, 2022

Reminder for the Executive Committee: May E.C. Meeting Moved to May 2nd at 9am